

ORCUTT UNION SCHOOL DISTRICT  
Regular Meeting of the Board of Trustees  
Wednesday, January 10, 2018  
Closed Session – 6:45 P.M.  
Public Session – 7:15 P.M.  
District Office Board Room  
500 Dyer Street, Orcutt, CA 93455

**CALL TO ORDER** 6:45 P.M.

A. Pledge of Allegiance

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

**RECONVENE TO PUBLIC SESSION** 7:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of January 10, 2018 Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report
  - An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
  - 1. OCAF Report
  - 2. Strategic Plan Update
  - 3. Patterson Road

- E. Public Comment
  - An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

- G. Written Communication
  - Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Meeting December 13, 2017
- E. Quarterly Report on Williams/Valenzuela Uniform Complaints – October through December

It is recommended that the Board of Trustees approve Consent Agenda Items A through E as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

- A. BUSINESS
  - 1. 2016/17 Audit Report

The 2016/17 Audit Report will be presented by Scott Gustafsson, Partner, Vavinek, Trine, Day & Co., LLP. It is recommended that the Board of Trustees accept the audit report ending June 30, 2017 as presented. A copy of the 2016/2017 Audit Report is available for review at the District Office, 500 Dyer Street, Orcutt, CA between the hours of 7:30 a.m. – 4:30 p.m. Monday – Friday.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. (SIPE) Self Insurance Program JPA Resolution #9

It is recommended that the Board of Trustees adopt 2017/2018 Resolution No. 9 JPA Designation of Representatives, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

C. EDUCATIONAL SERVICES

1. Board Policy 5146, Married/Pregnant/Parenting Students

It is recommended that the Board of Trustees adopt Board Policy 5146, Married/Pregnant/Parenting Students for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Board Policy 6174, Education for English Language Learners

It is recommended that the Board of Trustees adopt Board Policy 6174, Education for English Language Learners for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. Board Policy 6145.2, Athletic Competition

It is recommended that the Board of Trustees adopt Board Policy 6145.2, Athletic Competition for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. Board Policy 6161.1, Selection and Evaluation of Instructional Materials

It is recommended that the Board of Trustees adopt Board Policy 6161.1, Selection and Evaluation of Instructional Materials for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

5. Board Policy 6020, Parent Involvement

It is recommended that the Board of Trustees adopt Board Policy 6020, Parent Involvement for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

6. Board Policy 5131.6, Alcohol and Other Drugs

It is recommended that the Board of Trustees adopt Board Policy 5131.6, Alcohol and Other Drugs for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

7. Board Policy 6173.2, Education of Children of Military Families

It is recommended that the Board of Trustees adopt Board Policy 6173.2, Education of Children of Military Families for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

8. Board Policy 6142.93, Parent Involvement

It is recommended that the Board of Trustees adopt Board Policy 6142.93, Parent Involvement for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

9. Board Policy 6145, Extracurricular and Cocurricular Activities

It is recommended that the Board of Trustees adopt Board Policy 6145, Extracurricular and Cocurricular Activities for first reading and that it is placed on the next Consent Agenda for second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

10. Single School Plans for Student Achievement

Staff recommends the Board of Trustees approve the Single School Plan for Student Achievement for Joe Nightingale, Patterson Road, Alice Shaw and Lakeview Junior High School, as submitted. Copies of the Single School Plans for Student Achievement are available for review at the District Office, 500 Dyer Street, Orcutt, CA M-F 7:30 a.m.-4:30 p.m.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

11. Update to Local Educational Agency Plan

Staff recommends the Board of Trustees approve the Update to Local Educational Agency Plan, as submitted. The copy of the Update to Local Educational Agency Plan is available for review at the District Office, 500 Dyer Street, Orcutt, CA M-F 7:30 a.m.-4:30 p.m.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

- 1. Items from the Board

**GENERAL ANNOUNCEMENTS**

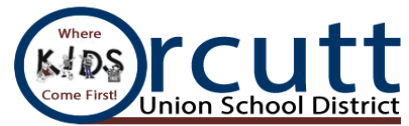
Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, February 14, 2018, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

January 10, 2018



TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

| Name              | Site/Dept.     | Classification            | Step/<br>Range | Hours | Rate of Pay        | Effective  | Action/Information                             |
|-------------------|----------------|---------------------------|----------------|-------|--------------------|------------|--|
| Aguilera, Blanca  | Nightingale    | Instructional Asst. II    | 12             | 6     |                    | 1/16/2018  | Resignation                                    |
| Applebay, Thomas  | Technology     | Computer Technician I     | 21             | 8     | \$50.00 per month  | 1/1/2018   | Professional Growth (1) increment (total of 3) |
| Atanasov, Richard | Alice Shaw     | Child Care Coordinator    | 16/3           | 3.75  | \$17.68 per hour   | 1/8/2018   | Promotion                                      |
| Crisp, Tiffany    | IMC            | Licensed Vocational Nurse | 27             | 6     |                    | 12/11/2017 | Rescind resignation                            |
| Lewis, Robin      | Pine Grove     | Child Care Assistant      | 6              |       | \$100.00 per month | 1/1/2018   | Professional Growth (2) increments             |
| McArthur, Susi    | Pine Grove     | Office Assistant          | 14/5           | 6.0   | \$18.55 per hour   | 1/8/2018   | Permanent/Probationary                         |
| Phillips, Debi    | Transportation | Bus Driver                | 18             |       |                    | 01/19/2018 | Request early retirement program               |

# ORCUTT UNION SCHOOL DISTRICT

## Certificated Personnel Action Report

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Susan Salucci  
Assistant Superintendent of Human Resources

**DATE:** Board Meeting of January 10, 2018

**RE:** ***RECOMMENDATIONS FOR APPROVAL AND RATIFICATION***

| <i>NAME</i>         | <i>SCHOOL</i>           | <i>CLASS/<br/>STEP</i> | <i>SALARY</i>    | <i>EFFECTIVE<br/>DATE</i>      | <i>ACTION<br/>INFORMATION</i>  |
|---------------------|-------------------------|------------------------|------------------|--------------------------------|--|
| Alnas, Rachel       | Orcutt                  | Hourly                 | \$25             | 11/8-11/15/17                  | ELD Training, 11.5 hrs   |
| Alvarado, Lupe      | District                | Hourly                 | \$25             | 11/2-11/8/17                   | NWEA, 21 hrs   |
| Barker, Susan       | District                | Hourly                 | \$25             | 11/8-11/27/17                  | CELDT, 8 hrs   |
| Benedict, Patricia  | District                | Hourly                 | \$25             | 11/27-11/30/17                 | Dibels, 21.75 hrs  |
| Blanchard, Kimberly | Nightingale             | Hourly                 | \$25             | 11/8/17                        | ELD Training, 6 hrs  |
| Brickey, Patrick    | Lakeview                | Extra Duty             | \$40/hr          | 11/6-11/28/17<br>11/4/17       | After School Computer Lab, 5 hrs<br>Saturday School, 3 hrs               |
| Buchanan, Sarah     | Pine Grove              | Hourly                 | \$25             | 11/1-11/30/17                  | Academic Intervention, 59 hrs  |
| Burch, Dawn Ann     | District                | Extra Duty             | \$40/hr          | 11/13-11/30/17                 | Home and Hospital, 5 hrs   |
| Byrne, Jennifer     | Dunlap                  | Hourly                 | \$25             | 11/8/17                        | ELD Training, 6 hrs  |
| Cabrera, Kristen    | District                | Hourly                 | \$25             | 11/2-11/7/17                   | NWEA, 19.5 hrs   |
| Camacho, Diane      | Nightingale<br>District | Hourly                 | \$25             | 11/8/17<br>11/15-11/30/17      | ELD Training, 6 hrs<br>Home and Hospital, 9 hrs                          |
| Campbell, Kaitlin   | District                | Hourly                 | \$25             | 11/15-11/30/17                 | Dibels, 28 hrs   |
| Canby, Erin         | Shaw                    | Hourly                 | \$25             | 11/1/17                        | Collaboration Meeting, 2.75 hrs  |
| Cleveland, Paul     | Lakeview                | Extra Duty             | \$40/hr          | 11/1-11/30/17<br>11/28/17      | Sysop, 5 hrs<br>Articulation, 5 hrs                                      |
| Cordero, Linda      | Olga Reed               | Daily                  | \$300            | 11/3-11/29/17                  | Admin Support, 4 days  |
| Cutler, Elizabeth   | Lakeview                | Extra Duty             | \$40/hr          | 11/8-11/29/17                  | Intervention, 1.5 hrs  |
| DeLauer, Danielle   | Orcutt                  | Extra Duty             | \$530<br>\$40/hr | 10/24-12/4/17<br>11/2-11/30/17 | JHS Sports Supervisor, 9 games/bonus<br>After School Computer Lab, 6 hrs |
| Del Carmen, Maria   | Lakeview                | Extra Duty             | \$40/hr          | 11/8/17                        | Articulation, 4 hrs  |
| Fanshier, Rebecca   | Pine Grove              | Hourly                 | \$25             | 11/1-11/13/17                  | Academic Intervention, 4 hrs   |

| <i>NAME</i>         | <i>SCHOOL</i>           | <i>CLASS/STEP</i>  | <i>SALARY</i>       | <i>EFFECTIVE DATE</i>          | <i>ACTION INFORMATION</i>                                     |
|---------------------|-------------------------|--------------------|---------------------|--------------------------------|---|
| Fife, Susan         | District                | Hourly             | \$25                | 11/28-11/30/17                 | Dibels, 11.5 hrs  |
| Freckleton, Janet   | District                | Hourly             | \$25                | 11/29-12/11/17                 | Test Scoring, 2.5 hrs   |
| Freitas, Jennifer   | District                | Hourly             | \$25                | 11/27-11/29/17                 | Dibels, 18 hrs  |
| Garza, Linda        | District                | Hourly             | \$50                | 11/6-12/14/17<br>11/6-11/28/17 | TIP Mentor, 24 hrs<br>Admin Mentor, 12 hrs                    |
| Golden, Cassandra   | District                | Hourly             | \$25                | 11/27-11/30/17                 | Dibels, 23 hrs  |
| Holladay, Brittany  | District                | Hourly             | \$25                | 11/29/17                       | Dibels, 4.5 hrs   |
| Hopkins, Tiffany    | Shaw                    | Hourly             | \$25                | 11/8/17                        | ELD Training, 5.75 hrs  |
| Jackson, Kacie      | Orcutt                  | Extra Duty         | \$40/hr             | 11/1-11/30/17                  | Sysop, 2.5 hrs  |
| Jones, Kari         | Patterson               | Hourly             | \$25                | 10/2-10/11/17<br>11/8/17       | ELD Meeting, 7.5 hrs<br>ELD Training, 5.75 hrs                |
| Kirby, Jeff         | Orcutt                  | Extra Duty         | \$410<br>\$40/hr    | 11/2-12/4/17<br>10/4-11/14/17  | JHS Sports Supervisor, 7 games/bonus<br>Articulation, 5 hrs   |
| Kuykendall, Colleen | District                | Extra Duty         | \$40/hr             | 10/3-10/11/17                  | Home and Hospital, 8 hrs                                      |
| Lara, Nichol        | Pine Grove              | Hourly             | \$25                | 11/8/17                        | ELD Training, 6.5 hrs   |
| Leach, Veronica     | District                | Hourly             | \$25                | 11/27-11/29/17<br>11/7/17      | Dibels, 17.5 hrs<br>NWEA, 4 hrs                               |
| Manfredi, Patricia  | Lakeview                | Extra Duty         | \$40/hr<br>\$50/ea  | 11/7-11/29/17<br>11/8/17       | Academic Intervention, 6 hrs<br>JHS Sports Supervisor, 1 game |
| Millan, Laurie      | District                | Hourly             | \$25                | 11/1/17                        | Collaboration Meeting, 2.75 hrs                               |
| Mier, Karen         | District                | Extra Duty         | \$40/hr             | 10/16/17                       | Dibels, 1.5 hrs   |
| Murch, Tamara       | Patterson               | Hourly             | \$25                | 2017-18                        | ELD, 21 hrs wk  |
| Nordwall, Jubilee   | Orcutt                  | Extra Duty         | \$470               | 10/24-12/4/17                  | JHS Sports Supervisor, 8 games/bonus                          |
| Oliver, Michelle    | District                | Hourly             | \$25                | 11/27-11/30/17                 | Dibels, 12.5 hrs  |
| Papworth, Lara      | District                | Hourly             | \$25                | 11/3/17<br>11/27/17            | ELPAC Training, 8 hrs<br>CELDT, 1.75 hrs                      |
| Parker, Jessica     | Nightingale             | IV-1               | \$50,614*           | 2017-18                        | Temporary   |
| Parsley, Meghan     | Shaw                    | Hourly             | \$25                | 11/2/17                        | After School Computer, 1 hr                                   |
| Partida, Kristi     | Lakeview                | Extra Duty         | \$40/hr             | 11/14/17                       | Articulation, 2.5 hrs   |
| Ramirez, Cory       | Nightingale<br>District | IV-6<br>Extra Duty | \$59,691<br>\$40/hr | 2/1/18<br>10/30-11/17/17       | Resignation<br>Home and Hospital, 15 hrs                      |
| Rianda, Terry       | District                | Extra Duty         | \$40/hr             | 11/2-11/30/17                  | Home and Hospital, 15 hrs                                     |
| Richardson, Laura   | District                | Hourly             | \$25                | 11/2-11/8/17                   | NWEA, 29.25 hrs   |
| Salvesen, Kris      | District                | Hourly             | \$25                | 11/2-11/3/17                   | NWEA, 5.75 hrs  |
| Sanders, Greg       | Lakeview                | Extra Duty         | \$40/hr             | 11/2-11/30/17                  | After School Computer Lab, 3 hrs                              |
| Shuffield, Jamie    | District                | Hourly             | \$25                | 11/2-11/13/17                  | NWEA, 11.75 hrs   |

| <i>NAME</i>       | <i>SCHOOL</i> | <i>CLASS/STEP</i> | <i>SALARY</i> | <i>EFFECTIVE DATE</i> | <i>ACTION INFORMATION</i>        |
|-------------------|---------------|-------------------|---------------|-----------------------|----------------------------------|
| Smith, April      | Lakeview      | Each              | \$50          | 11/16/17              | JHS Sports Supervisor, 1 game    |
|                   |               | Hourly            | \$25          | 11/8/17               | ELD Training, 5.5 hrs            |
| Sullivan, Katie   | Dunlap        | Extra Duty        | \$40/hr       | 11/1/17               | OCAF Dance In-service, 6 hrs     |
| Tummolo, Launi    | Lakeview      | Extra Duty        | \$40/hr       | 11/8-11/29/17         | After School Computer Lab, 4 hrs |
| VanAllen, William | Lakeview      | Extra Duty        | \$40/hr       | 11/3-11/30/17         | After School Detention, 7 hrs    |
|                   |               |                   |               | 10/4-11/30/17         | Athletic Director, 10 hrs        |
| Vidal, Jerred     | Lakeview      | Stipend           | \$800         | 2017-18               | Robotics Advisor                 |
|                   |               | Extra Duty        | \$40/hr       | 10/29/17              | Prof. Development Prep, 4 hrs    |
| Waggoner, Amy     | District      | Hourly            | \$30          | 11/6-11/30/17         | Home and Hospital, 16 hrs        |
| Whitted, Dana     | Patterson     | Hourly            | \$25          | 11/1-11/30/17         | Academic Intervention, 71 hrs    |
| Widle, Tiffany    | Nightingale   | Extra Duty        | \$40/hr       | 11/17/17              | Dibels, 2.5 hrs                  |
| Winkelpleck, Lyn  | Orcutt        | Extra Duty        | \$40/hr       | 11/2-11/30/17         | Detention, 7 hrs                 |
|                   |               |                   |               | 11/14/17              | Homework Club, 1 hr              |
| Zucker, Anna      | Orcutt        | Extra Duty        | \$40/hr       | 10/3-11/29/17         | Articulation, 7.5 hrs            |



## Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
December 13, 2017**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, December 13, 2017, beginning with Mr. Buchanan calling Public Session to order at 6:45 p.m. The Pledge of Allegiance was led by Liz Phillips. Members Present: Buchanan, Peterson, Hatch, Phillips, and Morinini. Administrators Present: Blow, Salucci, Con, and Fell. Absent: Holly Edds. It was moved by Bob Hatch seconded by Liz Phillips and carried to adjourn to Closed Session at 6:46 p.m. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 7:15 p.m. and Mr. Buchanan reported that no action was taken in Closed Session. It was moved by Bob Hatch, seconded by Liz Phillips and carried to adopt the December 13, 2017, agenda as presented. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

**ORGANIZATIONAL MEETING**

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to elect Jim Peterson as President of the Board of Trustees for 2018. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

It was moved by Rob Buchanan, seconded by Liz Phillips and carried to elect Lisa Morinini as Clerk of the Board of Trustees for 2018. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to designate Superintendent Deborah Blow as Secretary to the Board of Trustees for 2018. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to set the 2018 board meeting dates as the second Wednesday of each month except for June 2018 when it will be set for Thursday, June 7, 2018. There will be no meeting scheduled for July. Charter Public Session will begin at 6:15 pm and Regular Public Session at 7:15 pm. All meetings will be held in the District Office Board Room, 500 Dyer Street, Orcutt, CA unless otherwise noticed. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to appoint Liz Phillips as the Board's representative to the County Committee on School District Organization. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

**SUPERINTENDENT'S REPORT**

Ralph Dunlap's first graders sang Christmas Carols to the board. Joe Schmidt thanked all the first-grade teachers, Karen Meyer, Kayla Harlow and Erica Brannon for their hard work in bringing the arts into the classroom. OCAF Executive Director, Ali Bailey announced that she was resigning as OCAF Executive Director. She thanked the board of trustees for all their support during her time of employment. Ali Bailey introduced Trish Waterbury, the new chair for the OCAF Gala. Trish Waterbury reminded the board of the Gala "Wish upon a Star," on February 24, 2018.

Walter Con presented a Bond Projects update to the board, with a project be scheduled to discuss next steps with the Bond program

Outgoing Board President Rob Buchanan was thanked for his service as 2017 Board President and was presented with an engraved pen set.

**PUBLIC COMMENT**

OEA President Monique submitted a public comment regarding her concern with the STEAM agreement that was going to the board for approval. Pat Brickey commented on his concern with district spending. Valerie Trenev commented on her concern of the allocation of instructional minutes.

## **CONSENT AGENDA ITEMS**

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Hiring of Coaches for 2017-2018
- C. Approval of Warrants
- D. Minutes, Regular Meeting November 8, 2017
- E. BP 7214, Facilities for the second reading
- F. SBCSELP A Joint Exercise of Powers Agreement amendment

It was moved by Liz Phillips, seconded by Bob Hatch and carried to approve Consent Agenda Items A through F, as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

## **ACTION AGENDA ITEMS**

### **Acceptance of Gifts**

It was moved by Liz Phillips, seconded by Lisa Morinini, and carried to accept the gift of the installation of Pine Grove's Water Bottle Filling Station from; Rancho Laguna Farms, Betteravia Farms, LLC and Bonita Packing Company, Inc. and a letter to the student and parent that initiated the project. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

### **Measure G Citizens Oversight Committee**

It was moved by Liz Phillips, seconded by Bob Hatch, and carried to approve Mark Huerth's, Measure G Citizen Oversight application as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

### **First Interim Report 2017-2018**

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to approve the First Interim Report, Orcutt Union School District General Fund 2017-2018 as presented and authorize the filing of a positive certification for 2017/18 to the Santa Barbara County Education Office. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

### **2017/2018 Resolution No.9**

It was moved by Bob Hatch, seconded by Liz Phillips and carried to adopt 2017/2018 Resolution No. 9, Delegation of Authority to District Staff as presented. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

### **Key Analytics Specialized Facility Planning – Eligibility and State Funding Agreement**

It was moved by Bob Hatch, seconded by Lisa Morning and carried to approve the Key Analytics Specialized Facility Planning – Eligibility and State Funding Agreement as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

### **Single School Plans for Student Achievement**

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve the Single School Plans for Student achievement for Ralph Dunlap, Orcutt Jr. High School and Pine Grove schools, as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

### **Contract with Discovery Education for the creation of a STEAM Leader Academy**

It was moved by Rob Buchanan, seconded by Bob Hatch and carried to approve the contract with Discovery Education for the creation of a STEAM Leader Academy as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

## **ITEMS FROM THE BOARD**

Dr. Blow and Board members Buchanan and Peterson recently attended the California School Boards Association (CSBA) Annual Conference in San Diego. Rob Buchanan was thankful for the opportunity to attend the conference. Rob Buchanan stated that what he heard from the CASH speaker, that Orcutt's budget was spot on with what is happening. He mentioned we were not the only district experiencing the budget impacts. Rob also mentioned that he also heard that it was crucial for school districts with approved bonds to make sure that they had a company in place to assist the district with acquiring any additional funds that are offered, especially for Charter Schools.

The board extended holiday wishes to all!

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, January 10, 2018, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to adjourn the meeting at 8:55 p.m.

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Deborah L. Blow, Ed.D. Board Secretary


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James Peterson, Clerk, Board of Trustees



## BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees  
Debbie Blow, Ed.D.

FROM:  Walter Con  
Assistant Superintendent, Business Services

BOARD MEETING DATE: January 11, 2017

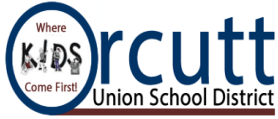
BOARD AGENDA ITEM: 2016/17 Audit Report

BACKGROUND: Education Code 41020 requires public school districts to annually conduct an audit of the district's financial records and internal operating procedures. This is accomplished through a qualified independent auditor who is responsible for completing and submitting this report to the District and the County Superintendent of Schools by December 15<sup>th</sup> of each year.

Notes from the Independent Auditors' Report are as follows: "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Orcutt Union School District, as of June 30, 2017." Additionally, there were no findings or audit adjustments.

RECOMMENDATION: It is recommended that the Board of Trustees accept the audit report ending June 30, 2017.

FUNDING: N/A



## BUSINESS SERVICES MEMORANDUM

**TO:** Board of Trustees  
Deborah Blow, Ed.D.

**FROM:** Walter Con  
Assistant Superintendent, Business Services

**BOARD MEETING DATE:** January 10, 2018

**BOARD AGENDA ITEM:** (SIPE) Self Insurance Program Employee JPA Resolution #9

**BACKGROUND:** Attached is Resolution #9 requesting that Walter Con be selected to be the official representative and Brad Gitchell to be the official alternate position of the Santa Barbara County Schools Self-Insurance Program for Employees JPA.

This change would become effective the date of board approval and signing.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the Resolution #9 as submitted.

**FUNDING:** N/A

**SCHOOL DISTRICT**

**RESOLUTION #9**

**RESOLUTION FOR DESIGNATION OF THE  
OFFICIAL REPRESENTATIVES TO THE SANTA BARBARA SIPE  
JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS**

**WHERE AS, the Orcutt Union School District is a member of the Santa Barbara SIPE JPA:**

**BE IT RESOLVED, that the Governing Board of Orcutt Union School District of Santa Barbara County, in a regular public meeting assembled the 10th day of January, 2018, to be effective as of today, designated Walter Con as the official representative to the Santa Barbara SIPE JPA and Brad Gitchell as the official alternate. Said representatives are authorized to sign documents and perform all functions pertaining to the interest of the Board of Directors as a legislative body pursuant to the terms of this agreement.**

**Approved this 10<sup>th</sup> day of January, 2018 by a vote of \_\_\_\_ Ayes, \_\_\_\_ Noes**

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**Name: James Peterson  
President of the Board**



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 5146

**MARRIED/PREGNANT/PARENTING STUDENTS**

BACKGROUND: Policy updated to reflect current requirements in statute for complaint process, reasonable accommodations, and program evaluation.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 5146.

FUNDING: No funding implications.



## Students

### MARRIED/PREGNANT/PARENTING STUDENTS

The Board of Trustees recognizes that early marriage, pregnancy or parenting may disrupt a student's education and increase the chance of a student dropping out of school. ~~The Board therefore desires to provide instruction and services designed to assist in pregnancy prevention.~~ The Board also **therefore** desires to support ~~male and female~~ **married, pregnant, expectant** and parenting students to **continue their education**, attain strong academic and parenting skills and to promote the healthy development of their children.

*(cf. 5113.1 - Chronic Absence and Truancy)*

*(cf. 5147 - Dropout Prevention)*

*(cf. ~~5149 - At Risk Students~~)*

*(cf. 6011 - Academic Standards)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

*(cf. 6164.5 - Student Success Teams)*

~~Married, expectant and parenting students shall have the same educational and extracurricular opportunities as all students. Participation in special programs or schools shall be voluntary.~~

**The district shall not discriminate against any student on the basis of the student's marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. (Education Code 230; 34 CFR 106.40)**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. ~~5127 - Graduation Ceremonies and Activities~~)*

*(cf. ~~6145 - Extracurricular and Co-curricular Activities~~)*

For school-related purposes, ~~married students~~ **a student** under the age of 18 **who enters into a valid marriage shall** ~~are emancipated minors and~~ have all the rights and privileges of students who are 18 **years old**, even if the marriage has been dissolved. (Family Code 7002)

### **Expectant and Education and Support Services for Pregnant and Parenting Students**

~~The Board is committed to providing to expectant and parenting students and their children a comprehensive, continuous, community linked program that reflects the cultural and linguistic diversity of the community.~~

~~The Superintendent or designee shall collaborate with the County Superintendent of~~

## **Students**

### **MARRIED/PREGNANT/PARENTING STUDENTS**

~~Schools and other community agencies and organizations to ensure that appropriate educational and related support services are available to meet the needs of expectant and parenting students their children.~~

~~(cf. 1020 - Youth Services)~~

~~(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)~~

~~Expectant Pregnant and parenting students shall retain the right to participate in any comprehensive school or educational alternative programs. School placement and instructional strategies for participating students shall be based on the needs and learning styles of individual students. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the individual student and/or his/her child. (Education Code 54745)~~

~~(cf. 6158 - Independent Study)~~

~~(cf. 6183 - Home and Hospital Instruction)~~

~~(cf. 6184 - Continuation Education)~~

~~(cf. 6200 - Adult Education)~~

~~Any education program or activity that is offered separately to pregnant students, including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary. (5 CCR 4950)~~

~~(cf. 6142.7 - Physical Education and Activity)~~

~~(cf. 6145 - Extracurricular and Cocurricular Activities)~~

### **Reasonable Accommodations**

~~When necessary, the district shall provide reasonable accommodations to pregnant and parenting students to enable them to access the educational program.~~

~~A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (34 CFR 106.40)~~

~~(cf. 6183 - Home and Hospital Instruction)~~

~~The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)~~

## **Students**

### **MARRIED/PREGNANT/PARENTING STUDENTS**

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
3. Access to a power source for a breast pump or any other equipment used to express breast milk
4. Access to a place to store expressed breast milk safely
5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child

### **Complaints**

Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 - Uniform Complaint Procedures.

*(cf. 1312.3 - Uniform Complaint Procedures)*

Any complaint alleging district noncompliance with the requirements to provide reasonable accommodations for lactating students also may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or the CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 222; 5 CCR 4600-4687)

### **Program Evaluation**

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on participation rates in district programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on district programs and services.

*(cf. 0500 - Accountability)*

*(cf. 6162.5 - Student Assessment)*

## Students

### MARRIED/PREGNANT/PARENTING STUDENTS

Legal Reference:

#### **EDUCATION CODE**

*222 Reasonable accommodations; lactating students*  
*230 Sex discrimination*  
*8200-8498 Child Care and Development Services Act*  
*48205 Excused absences*  
~~*2551.3 Determination of state aid for pregnant minors program*~~  
~~*17293 School facilities for pregnant/parenting teen programs*~~  
*48220 Compulsory education requirement*  
*48410 Persons exempted from continuation classes*  
*49553 Nutrition supplements for pregnant/lactating students*  
~~*49558 Confidentiality of applications and records for free or reduced price meals*~~  
*51220.5 Parenting skills and education*  
*51745 Independent study*  
*52610.5 Enrollment of pregnant and parenting students in adult education*  
~~*54740-54749.5 California School Age Families Education Program (Cal-SAFE)*~~

#### **CIVIL CODE**

*51 Unruh Civil Rights Act*

#### **FAMILY CODE**

*7002 Description of emancipated minor*  
~~*7050 Purposes for which emancipated minor considered an adult*~~

#### **HEALTH AND SAFETY CODE**

~~*124175-124200 Adolescent and Family Life Act*~~  
*104460 Tobacco prevention services for pregnant and parenting students*

#### **CODE OF REGULATIONS, TITLE 5**

*4600-4687 Uniform complaint procedures*  
*4950 Nondiscrimination, marital and parental status*

#### **CODE OF REGULATIONS, TITLE 22**

*101151-101239.2 General licensing requirements for child care centers*  
*101351-101439.1 Infant care centers*

#### **UNITED STATES CODE, TITLE 20**

*1681-1688 Title IX, Education Act Amendments*

#### **UNITED STATES CODE, TITLE 42**

*1786 Special supplemental nutrition program for women, infants, and children*

#### **CODE OF FEDERAL REGULATIONS, TITLE 7**

*246.1-246.28 Special supplemental nutrition program for women, infants, and children*

#### **CODE OF FEDERAL REGULATIONS, TITLE 34**

*106.40 Marital or parental status*

#### **ATTORNEY GENERAL OPINIONS**

*87 Ops. Cal. Atty. Gen. 168 (2004)*

#### **COURT DECISIONS**

*American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307*

Management Resources:

#### **CDE PUBLICATIONS**

*Pregnant and Parenting Students: A Report to the Legislature, April 1996*

#### **SBE POLICIES**

*Policy statement on adolescent pregnancy and parenting, July 9, 1993*

**Students**

**MARRIED/PREGNANT/PARENTING STUDENTS**

**CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS**

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements  
Pregnant Students and Confidential Medical Services

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

**U.S. DEPARTMENT OF EDUCATION PUBLICATIONS**

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education  
Amendments of 1972, rev. June 2013

**WEB SITES**

CDE: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org/resources>

U.S. Department of Agriculture, Women, Infants, and Children Program: <http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>

California Department of Health Services: <http://www.dhs.ca.gov>

Department of Social Services: <http://www.dss.ca.gov>

Policy Adopted: ~~3/11/09~~ 1/10/18

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 6174

#### EDUCATION FOR ENGLISH LANGUAGE LEARNERS

**BACKGROUND:** Policy updated to reflect new law (Proposition 58) which authorizes parents/guardians to select a language acquisition program that best suits their child and eliminates the requirement for parents/guardians to request a waiver from the district if they want to enroll their child in a program other than a structured English immersion program. Policy reflects provisions of Proposition 58 that require districts to (1) offer, at minimum, a structured English immersion program; (2) seek parent/guardian and community input on language acquisition programs during development of the district's LCAP; and (3) to the extent possible, offer a language acquisition program requested by parents/guardians of 30 or more students at a school or 20 or more students in any grade level at the school. Policy also reflects revisions in Title III English learner programs.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the proposed revisions to BP 6174.

**FUNDING:** No funding implications.

**EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

The Board of Trustees intends to provide English language learners with challenging curriculum and instruction that develop proficiency in English as ~~rapidly and effectively~~ while facilitating student achievement in the district's regular course of study.

The district shall identify in its local control and accountability plan (LCAP) **goals and** specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 3100 - Budget)*

**The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners.**

*(cf. 0420 - School Plans/Site Councils)*

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 6020 - Parent Involvement)*

English learners shall be provided English language development instruction targeted to their English proficiency level and aligned with state content standards **and curriculum framework**. The district's program shall be based on sound instructional theory, use standards-aligned instructional materials, and assist students in accessing the full educational program.

*(cf. 6011 - Academic Standards)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

*(cf. 6161.11 - Supplementary Instructional Materials)*

*(cf. 6171 - Title I Programs)*

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

*(cf. 4112.22 - Staff Teaching English Language Learners)*

~~The Superintendent or designee shall encourage parent/guardian and community involvement in the development, implementation, and evaluation of English language development programs. In addition, to support students' English language development, the Superintendent or designee may provide an adult literacy training program that leads to English fluency for parents/guardians and community members.~~

~~*(cf. 0420 - School Plans/Site Councils)*~~

~~*(cf. 1220 - Citizen Advisory Committees)*~~

~~*(cf. 6020 - Parent Involvement)*~~

**EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

The district shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

**Identification and Assessment**

The Superintendent or designee shall maintain procedures which provide for the accurate identification of English learners and an assessment of their proficiency and needs in the areas of listening, speaking, reading, and writing in English.

Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in the accompanying administrative regulation.

English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with allowable testing variations in accordance with 5 CCR 853.5 and 853.7. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR 853.5, 853.7)

*(cf. 6162.51 - State Academic Achievement Tests)*

**Placement of English Learners**

**Language Acquisition Programs**

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. He/she shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

Language acquisition programs are educational programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students



**EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

on the state-adopted academic content standards, including the English language development standards. The language acquisition programs provided to students shall be informed by research and shall lead to grade-level proficiency and academic achievement in both English and another language. *(Education Code 306)*

~~Students who are English language learners shall be educated through “structured English immersion” (also known as “sheltered English immersion) as defined in law and the accompanying administrative regulation, for a temporary transition period not normally intended to exceed one year. “Nearly all” of the classroom instruction in the district's sheltered English immersion program shall be in English, but with the curriculum and presentation designed for students who are learning the language. (Education Code 305, 306)~~

The district shall offer English learners a structured English immersion program to ensure that English learners have access to the core academic content standards, including the English language development standards, and become proficient in English. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. *(Education Code 305-306)*

~~“Nearly all,” for the purpose of determining the amount of instruction to be conducted in English, means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.~~

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

The district's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02. *(Education Code 310)*

*(cf. 6151 - Class Size)*

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program. *(Education Code 310)*

*(cf. 5145.6 - Parental Notifications)*

~~When an English language learner has acquired a reasonable level of English proficiency as measured by any of the state-designated assessments approved by the California Department of Education any district assessments and/or any other criteria adopted by the Board, he/she shall be transferred from a structured English immersion classroom to an English language~~

**EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

~~mainstream classroom in which the instruction is overwhelmingly in English. (Education Code 305.5 CCR 11301)~~

~~(cf. 6162.5—Student Assessment)~~

When an English learner is determined pursuant to state and district reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

An English language learner has acquired a “reasonable level of English proficiency” when he/she has achieved the following:

- Oral proficiency on the SOLOM
- CELDT Levels 3, 4, 5
- Standards-based report cards
- NWEA Measures of Academic Progress Assessment results
- CASPP Test results

~~(cf. 6011—Academic Standards)~~

~~(cf. 6162.5—Student Assessment)~~

~~(cf. 6171—Title I Programs)~~

~~At any time during the school year, the parent/guardian of an English learner may have his/her child moved into an English language mainstream program. (5 CCR 11301)~~

**Parental Exception Waivers**

~~When allowed by law, the parent/guardian of an English learner may submit a request that his/her child be exempted from placement in a structured English immersion program and instead be placed in a class where he/she is taught English and other subjects through bilingual education techniques or other generally recognized educational methodologies permitted by law. (Education Code 310-311)~~

~~Each waiver request shall be considered on its individual merits with deference given to parental preference for student placement.~~

~~A waiver request shall be granted in accordance with law unless the principal and educational staff has determined that an alternative program would not be better suited to the student's overall educational development. (5 CCR 11309)~~

**EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

**Program Evaluation**

To evaluate the effectiveness of the district's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient
3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1
4. The achievement of English learners on standards-based tests in core curricular areas
5. Progress toward any other goals for English learners identified in the district's LCAP
6. A comparison of current data with data from at least the previous year.

The Superintendent or designee also shall provide the Board with regular reports from any district or schoolwide English learner advisory committees.

*Legal Reference:*

EDUCATION CODE

300-340 English language education, *especially:*

*305-310 Language acquisition programs*

430-446 English Learner and Immigrant Pupil Federal Conformity Act

33050 State Board of Education waiver authority

42238.02-42238.03 Local control funding formula

44253.1-44253.11 Qualifications for teaching English learners

*48980 Parental notifications*

48985 Notices to parents in language other than English

52052 ~~Academic Performance Index~~; numerically significant student subgroups

52060-52077 Local control and accountability plan

52130-52135 Impacted languages act of 1984

52160-52178 Bilingual Bicultural Act

*56305 CDE manual on English learners with disabilities*

~~60200.7 Suspension of state instructional materials adoptions~~

*60603 Definition, recently arrived English learner*

60605.87 Supplemental instructional materials, English language development

60640 California Assessment of Student Performance and Progress

60810-60812 Assessment of language development

~~62001~~-62005.5 Continuation of advisory committee after program sunsets

CODE OF REGULATIONS, TITLE 5

853.5-853.7 Test administration; universal tools, designated supports, and accommodations

11300-11316 English Language Learner Education

11510-11517 California English Language Development Test

## EDUCATION FOR ENGLISH LANGUAGE LEARNERS

UNITED STATES CODE, TITLE 20

1701-1705 *Equal Educational Opportunities Act*

6311 *Title I state plan*

6312 *Title I Local education agency plans*

6801-6871 *Title III, Language instruction for limited English proficient and immigrant students*

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 *Discrimination prohibited*

200.16 *Assessment of English learners*

COURT DECISIONS

*Valeria G. v. Wilson*, ((2002) 307 D.3d 1036

*California Teachers Association et al. v. State Board of Education et al.*, (9<sup>th</sup> Circuit, 2001) 271 F.3d 1141

*McLaughlin v. State Board of Education*, (1999) 75 Cal.App.4<sup>th</sup> 196

*Teresa P. et al v. Berkeley Unified School District et al.*, (1989) 724 F.Supp. 698

ATTORNEY GENERAL OPINIONS

83 *Ops.Cal.Atty.Gen.* 40 (2000)

*Management Resources:*

CSBA PUBLICATIONS

*English Learners in Focus, Issue 1: Updated Demographic and Achievement Profile of California's English Learners, Governance Brief, rev. September 2016*

*English Learners in Focus, Issue 3: Ensuring High-Quality Staff for English Learners, Governance Brief, July 2016*

*English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs, Governance Brief, September 2014*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*Integrating the CA ELD Standards into K-12 Mathematics and Science Teaching and Learning, December 2015*

*Academic Criterion for Reclassification, CDE Correspondence, August 11, 2014*

*California English Language Development Test (CELDT): 2012-13 CELDT Information Guide, 2013*

*English Language Arts/English Language Development Framework for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014*

*Common Core State Standards for Mathematics, rev. 2013*

*Next Generation Science Standards for California Public Schools, Kindergarten through Grade Twelve, 2013*

*English Language Arts/English Language Development Framework Standards for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014*

*Matrix of Test Variations, Accommodations, and Modifications for Administration of California Statewide Assessments*

U.S. DEPARTMENT OF EDUCATION NONREGULATORY GUIDANCE

*Accountability for English Learners Under the ESEA, Non-Regulatory Guidance, January 2017*

*English Learner Tool Kit for State and Local Educational Agencies (SEAs and LEAs), rev. November 2016*

*English Learners and Title III of the Elementary and Secondary Education Act (ESEA), as Amended by the Every Student Succeeds Act (ESSA), Non-Regulatory Guidance, September 23, 2016*

*Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, January 7, 2015*

*Assessment and Accountability for Recently Arrived and Former Limited English Proficient (LEP) Students, May 2007*

**Instruction**

BP 6174(g)

**EDUCATION FOR ENGLISH LANGUAGE LEARNERS**

WEB SITES

*CSBA: <http://www.csba.org>*

*California Association for Bilingual Education: <http://www.gocabe.org>*

*California Department of Education: <http://www.cde.ca.gov/sp/el>*

*National Clearinghouse for English Language Acquisition: <http://www.ncele.us>*

*U.S. Department of Education: <http://www.ed.gov>*

Policy Adopted: ~~09/09/2015~~ **01/10/18**

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 6145.2

#### ATHLETIC COMPETITION

**BACKGROUND:** Policy updated to reflect new law (AB 1639, 2016) which requires (1) distribution to student athletes and parents/guardians of information on the nature and warning signs of sudden cardiac arrest, (2) training of coaches and athletic directors on the nature and warning signs of sudden cardiac arrest, and (3) removal of a student from an athletic activity if he/she passes out or faints, until clearance is obtained from a health care provider. Policy also updated to reflect the prohibition against the use of a racially derogatory or discriminatory athletic team name, mascot, or nickname.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the proposed revisions to BP 6145.2.

**FUNDING:** No funding implications.

**ATHLETIC COMPETITION**

The Board of Trustees recognizes that the **district's** athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social and emotional well-being and character development of participating students. The **district's** athletic program shall be designed to meet students' interests and abilities and be varied in scope to attract wide participation.

*(cf. 3541.1 - Transportation for School-Related Trips)*  
*(cf. 5030 – Student Wellness)*  
*(cf. 5137 - Positive School Climate)*  
*(cf. 6142.7 - Physical Education **and Activity**)*  
*(cf. 7110 - Facilities Master Plan)*

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

*(cf. 4127/4227/4327 – Temporary Athletic Team Coaches)*

The Board encourages business and community support for district athletic programs, subject to applicable district policies and regulations governing advertisements and donations.

*(cf. 1260 – Educational Foundation)*  
*(cf. 1321 – Solicitation of Funds from and by Students)*  
*(cf. 1325 – Advertising and Promotion)*  
*(cf. 1700 – Relations Between Private Industry and the Schools)*  
*(cf. 3290 – Gifts, Grants, and Bequests)*

**Nondiscrimination and Equivalent Opportunities in the Athletic Program**

The district's athletic program shall be free from discrimination and discriminatory practices prohibited by state and federal law **including, but not limited to, the use of any racially derogatory or discriminatory school or athletic team name, mascot, or nickname.** The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females, **and that students are permitted to participate in athletic activities consistent with their gender identity.**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 5145.3 - Nondiscrimination/Harassment)*  
*(cf. 5145.7 - Sexual Harassment)*

Any complaint regarding the district's athletic program shall be filed in accordance with the district's uniform complaint procedures.

*(cf. 1312.3 - Uniform Complaint Procedures)*

## California Interscholastic Federation

~~The Board maintains membership in the California Interscholastic Federation (CIF) and requires that interscholastic~~ Any district school that participates in the California Interscholastic Federation (CIF) shall conduct its athletic activities ~~be conducted~~ in accordance with ~~Board policy, administrative regulations, and CIF bylaws and rules~~ and any applicable district policy and regulation. The Superintendent or designee shall have responsibility for the district's interscholastic athletic program, while the principal or designee at each participating school shall be responsible for site-level decisions, as appropriate.

~~Upon recommendation of the Superintendent, the Board shall annually designate an employee~~ a representative to the local CIF league from each high school ~~to serve as a representative to the local CIF league~~ that participates in CIF sports. Appointees shall ~~represent the district in performing all duties required by the CIF league. In making this selection, the Board shall consider the employee's~~ The Superintendent or designee shall recommend a candidate for the position who demonstrates an understanding of the district's goals for student learning and interscholastic and extracurricular activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the district, and ~~individual~~ interpersonal communication and leadership skills.

~~The Superintendent or designee shall ensure that the district representatives to CIF report regularly to the Board on~~ The designated representative(s) shall vote on issues that impact interscholastic athletics at the league and section levels, perform any duties required by the CIF league, and report regularly to the Board on league, section, and statewide issues, as well as activities and prospective actions related to athletic programs.

(cf. 0500 - Accountability)

## Student Eligibility

Eligibility requirements for participation in the district's interscholastic athletic program, including requirements pertaining to academic achievement ~~and residency~~, shall be the same as those set by the district for participation in extracurricular and cocurricular activities.

*(cf. 3530 – Risk Management/Insurance)*

*(cf. 5111.1 - District Residency)*

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

*(cf. 6146.1 - High School Graduation Requirements)*

~~*(cf. 6162.52 – High School Exit Examination)*~~

*(cf. 6173.1 – Education for Foster Youth)*

*(cf. 6173.2 – Education of Children of Military Families)*

In addition, the Superintendent or designee shall ensure that students participating in interscholastic athletics governed by CIF satisfy CIF eligibility requirements.

Students shall not be charged a fee to participate in an athletic program.

(cf. 3260 - Fees and Charges)



(cf. 5143 – Insurance)

## **Sportsmanship**

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring, and good citizenship and the Codes of Conduct adopted by CIF.

Students and staff may be subject to disciplinary action for improper conduct.

*(cf. 3515.2 – Disruptions)*

*(cf. 4118 - Suspension/Disciplinary Action)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 5131 – Conduct)*

*(cf. 5131.1 – Bus Conduct)*

*(cf. 5131.4 -Student Disturbances)*

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 – Suspension and Expulsion/Due Process (Individuals with Disabilities))*

## **Health and Safety**

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities.

Students shall have a medical clearance before participating in the interscholastic athletic program. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

*(cf. 5131.61 - Drug Testing)*

*(cf. 5131.63 - Steroids)*

*(cf. 5141.3 - Health Examinations)*

*(cf. 5141.6 – School Health Services)*

*(cf. 5141.7 – Sun Safety)*

*(cf. 5143 - Insurance)*

Coaches and appropriate district employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

*(cf. 5142 – Safety)*

In the event that an injury occurs **or a perceived imminent risk to a student’s health, such as a concussion or passing out, fainting, or other sign of sudden cardiac arrest, during or immediately after an athletic activity**, the coach or **any** other appropriate district employee shall **remove the student athlete from the activity**, observe universal precautions ~~and shall remove the student athlete from the activity~~ **in handling blood or other bodily fluid**, and/or seek medical treatment for the student as appropriate.

(cf. 4119.42/4219.42/4319.42 – Exposure Control Plan for Bloodborne Pathogens)  
(cf. 4119.43/4219.43/4219.43 – Universal Precautions)  
(cf. 5141 – Health Care and Emergencies)  
(cf. 5141.21 – Administering Medication and Monitoring Health Conditions)  
(cf. 5141.22 – Infectious Diseases)

Legal Reference:

EDUCATION CODE

200-261 Prohibition of discrimination

~~270-271 Athlete's Bill of Rights~~

17578 Cleaning and sterilizing of football equipment

17580-17581 Football equipment

**32220-32224 Insurance for athletic teams, especially:**

32221.5 Required insurance for athletic activities

33353-33353.5 California Interscholastic Federation; implementation of policies, insurance program

33354 CDE authority over interscholastic athletics

**33479-33479.9 The Eric Parades Sudden Cardiac Arrest Prevention Act**

35160.5 District policies; rules and regulations

35179 Interscholastic athletics

**35179.1 California High School Coaching Education and Training Program**

**35179.5 Interscholastic athletics; limitation on full-contact practices**

48850 Interscholastic athletics; students in foster care **and homeless students**

18900 Grounds for suspension and expulsion

48930-48938 Student organizations

**49010-49013 Student fees**

49020-49023 Athletic programs; legislative intent, equal opportunity

49030-49034 Performance-enhancing substances

49458 Health examinations, interscholastic athletic program

49475 Health and Safety, concussions and head injuries

49700-49701 Education of military families

51242 Exemption from physical education for high school students in interscholastic athletic program

PENAL CODE

245.6 Hazing

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs, especially:

4920-4922 Nondiscrimination in intramural, interscholastic, and club activities

5531 Supervision of extracurricular activities of students

5590-5596 Employment of noncertificated coaches

UNITED STATES CODE, TITLE 20

**16811688 Discrimination based on sex or blindness, Title IX**

UNITED STATES CODE, TITLE 34

106.31 Nondiscrimination on the basis of sex in education programs or activities

106.33 Comparable facilities

106.41 Nondiscrimination in athletic programs

COURT DECISIONS

Mansourian v. Regents of University of California, (2010) 594 F. 3d 1095

Kahn v. East Side Union High School District, (2003) 31 Cal. 4th 990t

McCormick v. School District of Mamaroneck, (2004) 370 F. 3d 275

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CSBA PUBLICATIONS

Student Fees Litigation Update, Education Legal Alliance Advisory, May 20, 2011

A School Board Member's Guide to CIF and Interscholastic Sports, 1997

**Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Discrimination, March 2017**

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

**Pupil fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013**

CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS

California Interscholastic Federation Constitution and Bylaws

A Guide to Equity in Athletics

*Guidelines for Gender Identify Participation*

*Keep Their Heart in the Game: A Sudden Cardiac Arrest Information Sheet for Athletes and Parents/Guardians*

*Pursuing Victory with Honor, 1999*

CENTERS FROM DISEASE CONTROL AND PREVENTION PUBLICATIONS

*Heads Up: Concussion in High School Sports, Tool Kit, June 2010*

*Heads Up: Concussion in Youth Sports, Tool Kit, July 2007*

*Acute Concussion Evaluation (ACE) Care Plan, 2006*

OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

*Withdrawal of Dear Colleague Letter on Transgender Students, Dear Colleague Letter, February 22, 2017*

*Intercollegiate Athletics Policy Clarification: The Three-Part Test – Part Three, Dear Colleague letter, April 20, 2010*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Interscholastic Federation: <http://www.cifstate.org>

Centers for Disease Control and Prevention, Concussion Resources:

<http://www.cdc.gov/concussion>

National Federation of State High School Associations: <http://www.nfhs.org>

National Operating Committee on Standards for Athletic Equipment: <http://www.nocsae.org>

U.S. Anti-Doping Agency: <http://www.usada.org>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

Policy Adopted: ~~06/11/2014~~ 01/10/18

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 6161.1

**SELECTION AND EVALUATION OF  
INSTRUCTIONAL MATERIALS**

**BACKGROUND:** Policy updated to delete material defining the “sufficiency” of instructional materials as meaning that students enrolled in the same course have identical materials from the same adoption cycle. Updated policy also reflects the requirement to address the sufficiency of instructional materials in the district’s LCAP and reflects new law (AB 575, 2016) which provides that the State Board of Education may adopt instructional materials for grades K-8 at least once, but not more than twice, every eight years.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the proposed revisions to BP 6161.1.

**FUNDING:** No funding implications.

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS**

The Board of Trustees desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, other educational materials shall be aligned with state and district content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

*(cf. 6000 - Concepts and Roles)*  
*(cf. 6141 - Curriculum Development and Evaluation)*  
*(cf. 6143 - Courses of Study)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6161.11 - Supplementary Instructional Materials)*  
*(cf. 6162.5 - Student Assessment)*  
*(cf. 6163.1 - Library Media Centers)*

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or have otherwise been determined to be aligned with the state academic content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8. (Education Code 60200, 60210)

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)

**Review Process**

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

The review process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (Ed Code 60002)

**In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.**

**If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)**

Individuals who participate in selecting and evaluating instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

*(cf. 9270 - Conflict of Interest)*

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

*(cf. 5020 – Parent Rights and Responsibilities)*

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district’s curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

#### Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district’s instructional materials. (Education Code 60119 5 CCR 9531)

The hearing shall take place on or before the end of the eighth week from the first day students attend school for that year.

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. The Superintendent or designee shall post, 10 days prior to the hearing and in three public places within the district, a notice containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

*(cf. 9322 – Agenda/Meeting Materials)*

At these hearings, the Board shall determine, through a resolution, whether each student in each school, including each English Learner, has sufficient textbooks and/or instructional materials in each of the following subjects which are aligned to the state content standards adopted pursuant to Education code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state curriculum frameworks. Sufficiency of instructional materials shall be determined in the following subjects: (Education Code 60119)

1. Mathematics

*(cf. 6142.92 – Mathematics Instruction)*

## 2. Science

*(cf. 6142.93 – Science Instruction)*

## 3. History-social science

*(cf. 6142.94 – History-Social Science Instruction)*

## 4. English/language arts, including the English language development component of an adopted program

*(cf. 6142.91 – English/Language Arts Instruction)*

*(cf. 6174 – Education for English Learners)*

## 5. Foreign Language

## 6. Health

*(cf. 6142.8 – Comprehensive Health Education)*

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12.

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

~~The Board shall also make a determination that all students within the district who are enrolled in the same course have “identical” standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)~~

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and to the public, setting forth for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

**In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.**

If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

*Legal Reference:*

EDUCATION CODE

220 Prohibition against discrimination

1240 County superintendent, general duties

~~1240.3 Definition of sufficiency for categorical flexibility~~

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials

42605 Tier 3 categorical flexibility

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum textbook weight

51501 Nondiscriminatory Subject matter

**52060-52077 Local control and accountability plan**

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60048 Instructional requirements and materials

60060-60062 Requirements for publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

60110-60111 Instructional materials on drug education

60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials

60226 Requirements for publishers and manufacturers

~~60240-60252 State Instructional Materials Fund~~

60350-60352 Core reading program instructional materials

60400-60411 High school textbooks

60510-60511 Donation for sale of obsolete instructional materials

60605 State content standards

60605.8 Common Core Standards

60605.86 Supplemental instructional materials aligned with Common Core Standards

CODE OF REGULATIONS, TITLE 5

9505-9532 Instructional materials, especially:

~~9531-9532 Instructional Materials Funding Realignment Program~~

*Management Resources:*

CSBA PUBLICATIONS

*Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance*

*Teams, Budget Advisory, March 2009*

CDE PUBLICATIONS

~~01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001~~

~~Standards for Evaluating Instructional Materials for Social Content, 2000~~

**Instructional Materials FAQ**

**01-05 Guidelines for Piloting Textbooks and Instructional Materials, rev. January 2015**

**Standards for Evaluating Instructional Materials for Social Content, 2013**

WEB SITES

CSBA: <http://www.csba.org>

Association of American Publishers: <http://www.publishers.org>

California Academic Content Standards Commission, Common Core Standards:

<http://www.scoe.net/castandards>

California Department of Education: <http://www.cde.ca.gov>



Policy Adopted: ~~3/13/2013~~ 01/10/2018

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California

**SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS**

**Resolution on Sufficiency of Instructional Materials**

Whereas, the Board of Trustees of the Orcutt Union School District, in order to comply with the requirements of Education Code 60119, held a public hearing on (date), at (time) o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English Learners, in the Orcutt Union School District, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets form only a portion of a textbook or instructional materials copied to address a shortage, and;

~~Whereas, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Orcutt Union School District, have standards aligned textbooks or instructional materials from the same adoption cycle, and;~~

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core Standards adopted pursuant to Education Code 60605.8;

**Finding of Sufficient Textbooks or Instructional Materials**

Whereas, sufficient textbooks or instructional materials that are consistent with the cycles and the content of the curriculum frameworks were provided to each student, including each English learner in the following subjects:

Mathematics: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle)

Science: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle)

History-social science: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle)

English/language arts, including the English language development component of an adopted program: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle)

**World/**Foreign language: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle)

Health: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle)

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the \_\_\_ school year, the Orcutt Union School District has provided each student with sufficient textbooks or instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

**Finding of Insufficient Textbooks or Instructional Materials**

Whereas, information provided at the public hearing and to the Board at the public meeting detailed that insufficient textbooks or instructional materials were provided to students in the following subjects and grade levels at district schools: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in mathematics, science, history-social science, English/language arts, **world/**foreign language, and health.)

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Whereas, sufficient textbooks or instructional materials were not provided at each school listed above due to the following reasons: (For each school at which there is an insufficiency, list the reasons that each student does not have sufficient instructional materials in each subject and grade level listed above.)

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E 6161.1(c)

Therefore, it is resolved, that for the (year) school year, the Orcutt Union School District has not provided each student with sufficient textbooks or instructional materials consistent with the cycles and content of the curriculum framework, and;

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient textbooks or instructional materials in all subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made (List actions to be taken to resolve insufficiency. See Education Code 60113(a)(2)(B) for other funds that may be sued to ensure sufficient instructional materials.)

PASSED AND ADOPTED THIS (day) day of (month, year) at a meeting, by the following vote:

AYES:        NOES:        ABSENT:

Exhibit Version: ~~2/8/2013~~ 1/10/18

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 6020

#### PARENT INVOLVEMENT

**BACKGROUND:** Policy updated to reflect requirements for parent involvement in schools receiving federal Title I, Part A funding, as amended by the Every Student Succeeds Act, including expanding activities to include engagement of family members. Policy also reflects parent involvement as a state priority that must be addressed in the district's LCAP.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the proposed revisions to BP 6020.

**FUNDING:** No funding implications.

## Instruction

### PARENT INVOLVEMENT

The Board of Trustees recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

(cf. 0420 – School Plans/Site Councils)  
(~~cf. 0420.1 – School Based Program Coordination~~)  
(~~cf. 0420.5 – School Based Decision Making~~)  
(~~cf. 0520.1 – High Priority Schools Grant Program~~)  
(~~cf. 0520.2 – Title I Program Improvement Schools~~)  
(cf. 1220 – Citizen Advisory Committees)  
(cf. 1230 – School-Connected Organizations)  
(cf. 1240 – Volunteer Assistance)  
(cf. 1250 – Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

(cf. 5020 – Parent Rights and Responsibilities)

The district's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

*(cf. 0460 - Local Control and Accountability Plan)*

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/~~guardian and family engagement involvement~~ efforts, including, but not limited to, input from parents/guardians, ~~family members~~, and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit ~~parent/guardian~~ participation.

(cf. 0500 – Accountability)

~~In order to engage parents/guardians positively in their children's education, the Superintendent or designee shall ensure that staff members at each school:~~

## Instruction

### PARENT INVOLVEMENT

- ~~1. Help parents/guardians develop parenting skills and provide home environment that support their children's academic efforts and their development as responsible members of society.~~
- ~~2. Inform parents/guardians that they can directly affect the success of their children's learning and provide them techniques and strategies that they may use to improve their children's academic success and help their children in learning at home.~~

~~(cf. 6154—Homework/Make-Up Work)~~

- ~~3. Initiate consistent and effective two-way communication between the home and school so that parents/guardians may know when and how to help their children in support of classroom learning activities.~~

~~(cf. 5124—Communication with Parents/Guardians)~~

~~(cf. 5145.6—Parental Notifications)~~

- ~~4. Receive training that fosters effective and culturally sensitive communication with the home, including training on how to communicate with non-English speakers and how to give parents/guardians opportunities to assist in the instructional process both at school and at home.~~

~~(cf. 4131—Staff Development)~~

~~(cf. 4231—Staff Development)~~

~~(cf. 4331—Staff Development)~~

- ~~5. Encourage parents/guardians to serve as volunteers in the schools, attend student performances and school meetings, and participate in site councils, advisory councils, and other activities in which they may undertake governance, advisory and advocacy roles.~~

~~(cf. 0420—School Plans/Site Councils)~~

~~(cf. 0420.1—School Based Program Coordination)~~

~~(cf. 0420.3—School Based Pupil Motivation and Maintenance Programs)~~

~~(cf. 0420.5—School Based Decision Making)~~

~~(cf. 1220—Citizen Advisory Committees)~~

~~(cf. 1240—Volunteer Assistance)~~

~~(cf. 1250—Visitors/Outsiders)~~

~~(cf. 6171—Title I Programs)~~

~~School plans shall delineate specific measures that shall be taken to increase parental involvement with their children's education, including measures designed to involve parents/guardians with cultural, language or other barriers which may inhibit such participation.~~

## **Instruction**

### **PARENT INVOLVEMENT**

#### **Title I Schools**

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/She shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program.

(Education Code 11503)

(cf. 6171 – Title I Programs)

~~The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)~~

~~The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/She also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)~~

~~(cf. 3100 – Budget)~~

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

*(cf. 6171 - Title I Programs)*

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members



**Instruction**

**PARENT INVOLVEMENT**

2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

**Non-Title I Schools**

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

**Legal Reference:**

EDUCATION CODE:

11500 – 11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

52060-52077 Local control and accountability plan

54444.1-54444.2 Parent advisory councils, services to migrant children

56190-56194 Community advisory committee, special education

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

CODE OF REGULATIONS, TITLE 5

18275 Child care and development programs, parent involvement and education

UNITED STATES CODE, TITLE 20

6311 ~~Parental notice of teacher qualifications and student achievement~~ State plan

6312 Local educational agency plan

6314 Schoolwide programs

6316 ~~School improvement~~

6318 Parent involvement and family engagement

6631 Teacher and school leader incentive program, purposes and definitions

## Instruction

### PARENT INVOLVEMENT

#### CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary; aids and services

35.160 Communications

#### *Management Resources:*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Title I School-Level Parental Involvement Policy

Family Engagement Framework: A Tool for California School Districts, 2014

#### U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Parental Involvement: Title I, Part A, Non-Regulatory Guidance, April 23, 2004

#### CSBA PUBLICATIONS

Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006

#### STATE BOARD OF EDUCATION POLICIES

89-01 Parent Involvement in the Education of Their Children, rev. 1994

#### U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE

Parental Involvement: Title I, Part A, April 23, 2004

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships: <http://www.cde.ca.gov/ls/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

National PTA: <http://www.pta.org>

No Child Left Behind: <http://www.ed.gov/nclb>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org>

U.S. Department of Education: <http://www.ed.gov>

Policy Adoped: ~~10/15/08~~ 1/10/18

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 5131.6

#### ALCOHOL AND OTHER DRUGS

BACKGROUND: Policy updated to reflect the goals and purposes of the federal Student Support and Academic Enrichment Grants program, as established by the Every Student Succeeds Act. Policy also deletes material on drug and alcohol master plans and county primary prevention programs, since the related laws repealed on their own terms.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 5131.6.

FUNDING: No funding implications.

## STUDENTS

### ALCOHOL AND DRUGS

The Board of Trustees believes that the use of alcohol or other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences. ~~The Board desires to keep district schools free of alcohol and other drugs in order to help prevent violence, promote school safety and create a well-disciplined environment conducive to learning.~~ The Superintendent or designee shall develop, ~~implement and evaluate~~ a comprehensive **programs and activities to foster safe, healthy, and drug-free environments that support academic achievement prevention and intervention program that is coordinated with other school and community-based services and programs.** ~~The district's program shall be scientifically based and designed to prevent or reduce alcohol or other drug use and the possession and distribution of illegal drugs.~~

*(cf. 0450 – Comprehensive Safety Plan)*

*(cf. 1020 – Youth Services)*

*(cf. 4020 – Drug and Alcohol-Free Workplace)*

*(cf. 6020 – Parent Involvement)*

*(cf. 5137 – Positive School Climate)*

The Superintendent or designee shall consult with principals, teachers, other school personnel, students and parents/guardians when developing the district's program.

The Superintendent or designee shall clearly communicate to all students, staff and parents/guardians the district's policies, regulations and school rules related to the use of alcohol and other drugs on school campuses or at school activities.

*(cf. 5131.61 – Drug Testing)*

*(cf. 5131.62 – Tobacco)*

*(cf. 5131.63 – Steroids)*

Staff should encourage students to participate as responsible partners in efforts to maintain a safe, constructive school climate.

*(cf. 5137 – Positive School Climate)*

### Instruction

The district shall provide science-based preventative instruction which has been proven effective in helping students avoid the use of alcohol and other drugs.

*(cf. 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction)*

*(cf/ 6142.8 – Comprehensive Health Education)*

*(cf. 6143 – Courses of Study)*

## **BP 5131.6 (b)**

All instruction and related materials shall consistently state that unlawful use of alcohol or other drugs is ~~wrong and harmful~~ **prohibited**. Instruction shall not include ~~the concept of responsible~~ **any message on responsible** use of drugs or alcohol when such use is illegal. (20 USC 7114, 7162; Health and Safety Code 11999.2)

The district shall offer staff development activities for staff who implement the comprehensive drug and alcohol prevention and intervention program.

### **Intervention, Referral, and Student Assistance Programs**

The Superintendent or designee shall inform school staff, students, and parents/guardians about early warning signs which may indicate alcohol and other drug use and about appropriate agencies offering intervention programs, counseling, referral, and other student assistance programs.

The Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. Students who disclose their use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be disciplined for such use.

*(cf. 5141.52 - Suicide Prevention)*

### **Enforcement/Discipline**

Students shall not possess, use, or sell alcohol or other drugs and related paraphernalia on school grounds or at school-sponsored activities.

*(cf. 3513.3 - Tobacco-Free Schools)*

*(cf. 3513.4 - Drug and Alcohol Free Schools)*

*(cf. 5131 - Conduct)*

*(cf. 5131.61 - Drug Testing)*

*(cf. 5131.63 - Steroids)*

*(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)*

*(cf. 5145.12 - Search and Seizure)*

The Superintendent or designee shall clearly communicate to all students, staff, and parents/guardians the district's policies, regulations, and school rules related to the use of alcohol and other drugs.

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and other drugs and related paraphernalia on school grounds or at school-sponsored activities.

*(cf. 5131 - Conduct)*

*(cf. 5145.11 – Questioning and Apprehension)*  
*(cf. 5145.12 – Search and Seizure)*

~~Students possessing, using or selling alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures including suspension or expulsion and/or referral to law enforcement in accordance with law, Board policy and administrative regulation. In addition, such students may be referred to an appropriate counseling program, transferred to an alternative placement, and/or be restricted from extracurricular activities, including athletics.~~

Any student found by the Board to be selling a controlled substance listed in Health and Safety Code 11053-11058 shall be expelled in accordance with BP/AR 5144.1 - Suspension and Expulsion/Due Process. A student found to have committed another drug or alcohol offense, including possession or intoxication, shall be referred to appropriate behavioral interventions or student assistance programs, and may be subject to discipline on a case-by-case basis.

*(cf. 5144 – Discipline)*  
*(cf. 5144.1 – Suspension and Expulsion/Due Process)*  
*(cf. 6145 – Extracurricular and Cocurricular Activities)*

*Legal Reference:*

*EDUCATION CODE*

*44049 Known or suspected alcohol or drug abuse by student*  
*44645 In-service training anabolic steroids*  
*48900 Suspension or expulsion (grounds)*  
*48900.5 Suspension, limitation on imposition; exception*  
*48901 Smoking or use of tobacco prohibited*  
*48901.5 Prohibition of electronic signaling devices*  
*48902 Notification of law enforcement authorities; civil or criminal immunity*  
*48909 Narcotics or other hallucinogenic drugs*  
*48915 Expulsion; particular circumstances*  
*49602 Confidentiality of pupil information*  
*51202 Instruction in personal and public health and safety*  
*51203 Instruction on alcohol, narcotics and restricted dangerous drugs*  
*51210 Areas of study*  
*51220 Areas of study, grades 7 to 12*  
*51260-51269 Drug education*  
*60041 Instructional materials*  
*60110-60115 Instructional materials on alcohol and drug education*

*BUSINESS AND PROFESSIONS CODE*

*25608 Alcohol on school property; use in connection with instruction*

*HEALTH AND SAFETY CODE*

*11032 Narcotics, restricted dangerous drugs and marijuana*  
*11053-11058 Standards and schedules*  
*11353.6 Juvenile Drug Trafficking and Schoolyard Act*  
*11357 Unauthorized possession of marijuana; possession in school or on school grounds*  
*11361.5 Destruction of arrest or conviction records*  
*11372.7 Drug program fund; uses*  
*11802 Joint school-community alcohol abuse primary education and prevention program*  
~~*11965-11969 The School-Community Primary Prevention Program*~~

~~11998-11998.3 Drug and Alcohol Abuse Master Plans~~  
11999-11999.3 Alcohol and drug program funding; no unlawful use  
124175-124200 Adolescent family life program (Dept. of Health Services)

PENAL CODE

13860-13864 Suppression of drug abuse in schools

VEHICLE CODE

13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over;

WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors

828.1 Disclosure of criminal records; protection of vulnerable staff and students

UNITED STATES CODE, TITLE 20

5812 National education goals

7101-7184 Safe and Drug-Free Schools and Communities Act

MANAGEMENT RESOURCES:

WEB SITES

California Department of Education, Alcohol, Tobacco and Other Drug Prevention:  
<http://www.cde.ca.gov/ls/he/at>

California Healthy Kids:  
<http://www.californiahealthykids.org>

U.S. Department of Education, Office of Safe and Drug Free Schools:  
<http://www.ed.gov/about/offices/list/osdfs/index.html>

Policy Adopted: ~~10/15/08~~1/10/18

**ORCUTT UNION SCHOOL DISTRICT**  
**Orcutt, California**



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 6173.2

**EDUCATION OF CHILDREN OF MILITARY  
FAMILIES**

**BACKGROUND:** Policy updated to reflect Every Student Succeeds Act, which provides that military-connected students will be assigned a national identification number to facilitate monitoring of their academic progress and requires districts to issue an annual report card that includes state achievement results for such students. Policy also adds optional language on collaborating with the military's school liaison officers and providing staff development related to the educational rights of military-connected students.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the proposed revisions to BP 6173.2.

**FUNDING:** No funding implications.



## Instruction

### EDUCATION OF CHILDREN OF MILITARY FAMILIES

The Board of Trustees recognizes ~~the~~ **that children of military families face** challenges to their academic success ~~of children of military families~~ caused by the frequent moves or deployments of their parents/guardians in fulfillment of military service. ~~In accordance with law,~~ the district shall provide such students with academic resources, services, and opportunities for extracurricular and enrichment activities that are available to all district students.

*(cf. 5125 - Student Records)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6145 - Extracurricular and Cocurricular Activities)*  
*(cf. 6145.2 - Athletic Competition)*  
*(cf. 6179 - Supplemental Instruction)*

~~In making decisions about children of military families, including decisions regarding their enrollment, placement, eligibility for extracurricular activities, or waiver of any graduation requirement, the Superintendent or designee shall be flexible to the extent permitted by law and district policy.~~

**The Superintendent or designee may waive district policies or rules when necessary to facilitate the enrollment, placement, advancement, eligibility for extracurricular activities, or on-time graduation of children of military families, in accordance with the Interstate Compact on Educational Opportunity for Military Children as ratified in Education Code 49700-49704.**

*(cf. 5117 - Interdistrict Attendance)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6146.3 - Reciprocity of Academic Credit)*

The Superintendent or designee shall work with parents/guardians, **school liaison officers from military installations and/or** ~~and shall collaborate with local, state, and~~ other agencies within and outside the state to facilitate the transition of children of military families into and out of the district.

*(cf. 1020 - Youth Services)*  
*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*  
~~*(cf. 5020 - Parent Rights and Responsibilities)*~~  
*(cf. 6020 - Parent Involvement)*

The Superintendent or designee shall regularly report to the Board on the educational outcomes of children of military families ~~enrolled in district schools, including,~~ **Such reports may include,** but **are** not limited to, school attendance, student achievement test results, promotion and retention rates by grade levels, ~~participation in extracurricular activities,~~ and graduation rates.

*(cf. 0500 - Accountability)*  
*(cf. 5123 - Promotion/Acceleration/Retention)*

**EDUCATION OF CHILDREN OF MILITARY FAMILIES**

*(cf. 6162.51 - Standardized Testing and Reporting Program)*

*(~~cf. 6162.52 - High School Exit Examination~~)*

**Legal Reference:**

**EDUCATION CODE**

35160.5 *District policy rules and regulations; requirements; matters subject to regulation*

35179 *Interscholastic athletics; associations or consortia*

35181 *Students' responsibilities*

35351 *Assignment of students to particular schools*

46600-46611 *Interdistrict attendance agreements*

48050-48054 *Nonresidents*

48200-48208 *Persons included (compulsory education law)*

*48300-48316 Student attendance alternatives, school district of choice program*

49700-49704 *Education of children of military families*

51225.3 *Requirements for graduation*

51240-51246 *Exemptions from requirements*

51250-51251 *School-age military dependents*

~~60850-60859 - High school exit examination~~

66204 *Certification of high school courses as meeting university admissions criteria*

UNITED STATES CODE, TITLE 10

*101 Definitions*

1209 *Transfer to inactive status list instead of separation*

1211 *Members on temporary disability retired list: return to active duty; promotion*

UNITED STATES CODE, TITLE 20

1400-1482 *Individuals with Disabilities Education Act*

*6311 State plan*

UNITED STATES CODE, TITLE 29

794 *Section 504 of the federal Rehabilitation Act*

**Management Resources:**

~~CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE~~

~~Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009~~

**CALIFORNIA CHILD WELFARE COUNCIL**

*Partial Credit Model Policy and Practice Recommendations*

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

*Final Report to the Legislature on the Interstate Compact on Educational Opportunity for Military Children, April 2014*

**WEB SITES**

CSBA: <http://www.csba.org>

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CChildWelfareCouncil.aspx>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

Military Interstate Children's Compact Commission: <http://www.mic3.net>

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California

Policy Adopted: ~~3/10/10~~ 1/10/18



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 6142.93

#### SCIENCE INSTRUCTION

**BACKGROUND:** Policy updated to reflect the new curriculum framework for science instruction adopted by the State Board of Education in November 2016 and the Next Generation Science Standards. Policy also adds new material related to the required course of study, science courses required for high school graduation, staff development, program evaluation, and safety in science laboratories.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the proposed revisions to BP 6142.93.

**FUNDING:** No funding implications.

**SCIENCE INSTRUCTION**

The Board of Trustees believes that science education should focus on giving students an understanding of **the biological and physical aspects of science**, key scientific concepts and ~~a capacity for scientific ways of thinking~~ **methods of scientific inquiry and investigation**. Students should become familiar with the natural world and the interrelationship of science, mathematics, ~~and technology,~~ **and engineering**. As part of ~~their~~ science instruction, students should learn how to apply scientific knowledge and ~~ways of thinking for individual and social purposes~~ **reasoning**.

(cf. 0440 - District Technology Plan)  
(cf. 5145.8 - Refusal to Harm or Destroy Animals)  
(cf. 6142.92 - Mathematics Instruction)  
(cf. 6143 - Courses of Study)  
(cf. 6162.7 - Use of Technology in Instruction)  
(cf. 6146.1 - High School Graduation Requirements)

~~As a matter of principle, science teachers are professionally bound to limit their teaching to content that meets the criteria of scientific fact, hypothesis and theory as these terms are used in natural sciences. A scientific fact is an understanding based on confirmable observations and is subject to test and rejection. A scientific hypothesis is an attempt to frame a question as a testable proposition. A scientific theory organizes and explains a range of natural phenomena on the basis of facts and hypotheses. Scientific theories are constantly subject to testing, modification and refutation as new evidence and new ideas emerge.~~

Philosophical and religious theories are based, at least in part, on faith, and are not subject to scientific test and refutation. ~~Such beliefs shall not be discussed~~ **during** ~~in~~ science **instruction** classes, ~~but may be addressed in the social science and language arts curricula.~~

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)  
(cf. 6142.91 - Reading/Language Arts Instruction)

**The district's academic standards for science instruction shall meet or exceed the California Next Generation Science Standards (CA-NGSS). The Superintendent or designee shall ensure that curricula used in district schools are aligned with these standards and the state curriculum framework.**

(cf. 6011 - Academic Standards)  
(cf. 6141 - Curriculum Development and Evaluation)  
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Legal Reference:

EDUCATION CODE

8774 Residential outdoor science program  
32030-32034 Eye safety

**SCIENCE INSTRUCTION**

32255-32255.6 Student's right to refrain from harmful or destructive use of animals  
33475-33475.5 Model curriculum on stem cell science  
49340-49341 Hazardous substances education  
51210 Areas of study, grades 1 through 6  
51210.3 Elementary science coach  
51220 Areas of study, grades 7 through 12  
51225.3 High school graduation  
52060-52077 Local control and accountability plan  
60640-60649 California Assessment of Student Performance and Progress  
CODE OF REGULATION, TITLE 5  
14030 Science laboratories, design specifications  
CODE OF REGULATIONS, TITLE 8  
5191 Occupational exposure to hazardous chemicals in laboratories; chemical hygiene plan

*Management Resources:*

CSBA PUBLICATIONS

Supporting Implementation of the California Next Generation Science Standards (CA-NGSS),  
Governance Brief, November 2016

CDE PUBLICATIONS

~~Science Framework for California Public Schools, 1990~~

SBE POLICIES

~~Policy Statement on the Teaching of Natural Sciences, January 13, 1989~~

Science Framework for California Public Schools: Kindergarten Through Grade Twelve, 2016

Next Generation Science Standards Systems Implementation Plan for California, 2014

California Next Generation Science Standards, 2013

Science Safety Handbook for California Public Schools, 2012

WEB SITES

CSBA: <http://www.csba.org>

California Alliance for Next Generation Science Standards: <http://cdefoundation.org/stem/ca4ngss>

California Department of Education: <http://www.cde.ca.gov>

California Science Teachers Association: <http://www.cascience.org>

U.S. Department of Education, STEM Education: <http://www.ed.gov/stem>

Policy Adopted: ~~12/13/06~~ 01/10/18

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



Holly Edds, Assistant Superintendent  
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TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,  
Assistant Superintendent, Educational Services

BOARD MEETING DATE: January 10, 2018

BOARD AGENDA ITEM: Board Policy 6145

**EXTRACURRICULAR AND COCURRICULAR  
ACTIVITIES**

**BACKGROUND:** Policy updated to reflect new law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in extracurricular activities. This policy also provides Legal citations for the prohibition against assessing student fees and the requirement to annually review the policy.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the proposed revisions to BP 6145.

**FUNDING:** No funding implications.

**EXTRACURRICULAR AND COCURRICULAR ACTIVITIES**

The Board of Trustees recognizes that extracurricular and cocurricular activities enrich the educational and social development and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

- (cf. 1330 – Use of School Facilities)
- (cf. 5137 – Positive School Climate)
- (cf. 6145.2 – Athletic Competition)
- (cf. 5148.2 – Before/After School Programs)

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in extracurricular and cocurricular activity be required or refused on those bases. (5 CCR 4925)

- (cf. 0410 - Nondiscrimination in District Programs and Activities)
- (cf. 5145.3 - Nondiscrimination/Harassment)
- (cf. 5145.7 - Sexual Harassment)
- (cf. 6145.5 Student Organizations and Equal Access)

Any complaint alleging unlawful discrimination in the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

- (cf. 1312.3 - Uniform Complaint Procedures)

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

- (cf. 3260 - Fees and Charges)
- (cf. 3452 – Student Activity Funds)

**Eligibility Requirements**

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-12 must demonstrate satisfactory educational progress in the previous grading period including but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes

**EXTRACURRICULAR AND COCURRICULAR ACTIVITIES**

2. Maintenance of minimum progress toward meeting high school graduation requirements

(cf. 5121 – Grades/Evaluation of Student Achievement)  
(cf. 6146.1 - High School Graduation Requirements)  
~~(cf. 6162.52 – High School Exit Examination)~~

The Superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

Any decision regarding the eligibility of any a homeless student, child in foster care youth, or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173 – Education for Homeless Children)  
(cf. 6173.1 – Education for Foster Youth)  
(cf. 6173.2 – Education of Children of Military Families)

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

**Student Conduct at Extracurricular/Cocurricular Events**

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 - Conduct)  
(cf. 5131.1 - Bus Conduct)  
(cf. 5144 - Discipline)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)  
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))  
~~(cf. 6145.2 – Athletic Competition)~~

**Annual Policy Review**

The Board shall annually review this policy and implementing regulations.



**EXTRACURRICULAR AND COCURRICULAR ACTIVITIES**

**Legal Reference:**

EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

**49010-49013 Student fees**

49024 Activity Supervisor Clearance Certificate

49700-49704 Education of children of military families

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

~~CSBA PUBLICATIONS~~

~~Student Fees Litigation Update, ELA Advisory, May 20, 2011~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, or Other Charges, Fiscal Management Advisory 11-01, November 9, 2011

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

COMMISSION ON TEACHER CREDENTIALING ~~CODED CORRESPONDENCE~~ PUBLICATIONS

10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010

WEB SITES.

CSBA: <http://www.csba.org>

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education: <http://www.cde.ca.gov>

California Interscholastic Federation: <http://www.cifstate.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy Adopted: ~~11/14/2012~~ **01/10/18**

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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To: Dr. Deborah Blow, Superintendent

From: Dr. Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: January 10, 2018

Board Agenda Item: School Site Plans for Joe Nightingale, Patterson Road, Alice Shaw, and Lakeview Junior High School

Background: In 2001, the California Legislature amended the planning requirement for schools that participate in state and federal categorical programs. These changes streamline the planning process and consolidate the plans for all categorical funds expended at each school site under the umbrella of one plan. These plans are revised annually by each school site council.

Recommendation: This evening the Single School Plans for Student Achievement are submitted for board approval as required in California statute. Staff recommends these be approved as submitted.



Holly Edds, Assistant Superintendent  
hedds@orcutt-schools.net

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**TO:** Deborah Blow, Superintendent

**FROM:** Holly Edds  
Assistant Superintendent, Educational Services

**BOARD MEETING DATE:** January 10, 2018

**BOARD AGENDA ITEM:** Update to Local Educational Agency Plan

**BACKGROUND:** The original LEA Plan template was designed as a five-year plan, which was the expected duration of the current authorization of the Elementary and Secondary Education Act of 1965, known as the No Child Left Behind (NCLB) Act of 2001. While the Every Student Succeeds Act (ESSA) was approved in 2015, states are still submitting their plans for approval with California's under review as we speak. California's proposal includes incorporating the requirements of ESSA into the LCAP as a template addendum, however we do not yet have a date for implementation. Until California's plan is approved and the State Board of Education approves a new structure for what will replace the current LEA Plan template, districts are continuing to use the old template.

The revised plan includes changes that align with the OUSD Strategic Plan, Local Control Accountability Plan, and Title III Plan, updates the programs currently in place, budget information, and student data as it relates to the goals of ESSA.

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the revisions to the LEA Plan.

**FUNDING:** No funding implications.